

9 February 1948

MEMORANDUM FOR ADSO

Subject: Monthly Progress Report for
January 1948

1. Submitted herewith is a report of the activities of the Office of the General Counsel relating to the Office of Special Operations. This report will not reiterate the general functions outlined in the first report of 2 December 1947.

2. This office now has a working arrangement with DOPP on issuances from that office. While a complete file on the publications is not maintained in this office, those which are pertinent are secured from DOPP for ready reference in the office. There is coordination on issuances by DOPP which in his discretion would benefit by discussion.

3. There appears to be an increasing need for over-all revision of the present procedures for issuing various publications and handling their distribution. There should be maintained a constant review of existing publications with a view to eliminate those no longer necessary and revising those where change of policy or other circumstances indicate revision is necessary. It is suggested that consideration be given to establishing one point in OSO where the responsibility for reviewing existing publications and processing all new publications will be centered. It might be desirable to appoint a committee or assign responsibility to one person to study this problem and submit a report with appropriate recommendations.

4. The matter of ~~revising~~ the existing Special Funds Regulations has been under consideration for sometime. As indicated previously, this office has been overloaded with daily routine matters, and no substantial work has been done on the Regulations. However, the Director, CIA, has requested that a thorough study of the Regulations be made and priority given to a revision of the existing Regulations. The under-signed has attempted to give top priority to this matter, but it is still difficult to devote more than one half of each working day to this project since there

MEMO FOR ADSO

- 2 -

9 February 1947

are many other day-to-day matters which demand immediate
attention.

25X1

JOHN S. WARNER
Assistant General Counsel

JSW:MES